

This is the Health and Safety Policy Statement of:-

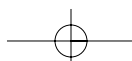
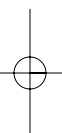
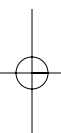
Name of Club/Syndicate:-

Our General Policy is to:-

- **Carry out risk assessments and provide adequate control of the health and safety hazards arising from our activities.**
- **Consult with all those involved in the shoot on matters affecting their health and safety.**
- **Provide and maintain safe equipment.**
- **Ensure the safe handling and use of equipment/substances that are hazardous to health.**
- **Provide information and instruction for all those involved with the shoot.**
- **Ensure that all those involved in the shoot are competent to undertake shooting activities/tasks and to give them adequate training.**
- **Prevent accidents and cases of work-related ill health.**
- **Maintain safe working conditions.**
- **Review and revise this policy at regular intervals.**

Signed

.....
(employer, eg. shoot captain, club secretary)



RESPONSIBILITIES

Overall and final responsibility for health and safety is that of:-

.....
(employer, eg. shoot captain, club secretary)

In addition, to ensure that health and safety standards are maintained/improved the following people have responsibility in the following areas:-

Name(s)	Responsibility (<i>this list provides guidance on responsibilities but is not comprehensive</i>)
	Carrying out risk assessments, reporting to the person with overall responsibility for health and safety, removal of hazard or the implementation of hazard controls, regular review of procedures
	Maintenance of equipment and structures (pens, bridges, stiles, gates etc)
	Control, storage and use of hazardous substances under the COSHH regulations (pesticides, herbicides, fuels for example)
	The arrangements for monitoring the supervision of young people, developing and maintaining the child protection policy
	Induction and any specific training, (e.g. beating, picking up, gamekeeping, conservation work, use of tools and equipment) training records and monitoring progress
	First aid personnel/appointed person; first aid boxes and their replenishment; recording accidents in the accident book; carrying out accident investigations and reporting injuries, disease and dangerous occurrences under RIDDOR
	Fire safety (in sheds, barns, pens, club houses etc); for ensuring a fire risk assessment is undertaken and implemented; and where appropriate that escape routes, fire extinguishers and alarms are maintained and checked
	Ensure that appropriate action is taken, i.e. that the police or other appropriate authority is called, where there is a risk of malevolent action from anti fieldsports lobbyists. Inform BASC of the activities of anti fieldsports lobbyists
	Formalising procedure(s)/protocols based on the '5 step risk assessment' for shoot activities (how people should behave on a shoot, basic gun safety etc, what to do in an emergency and who is responsible) and for producing the 'pre shoot talk'

Name(s)	Responsibility <i>(this list provides guidance on responsibilities but is not comprehensive)</i>
	Formalising procedure(s)/protocol for conservation activities (how people should behave, what PPE should be worn, what to do in an emergency and who is responsible)
	Formalising procedure(s)/protocol for game keeping and shoot management activities (minimising risks from hazards, what PPE should be worn, any training requirements, dissemination of information to those involved)

All members of the club/syndicate

All those involved with shoot activities have legal responsibilities to take care of the health and safety of themselves and those who may be affected by what they do, and to co-operate in order to comply with the law. **ALL** those involved with the shoot should:-

- Co-operate on health and safety matters.
- Not interfere with anything provided to safeguard health and safety.
- Take reasonable care of their own health and safety.
- Report all health and safety concerns to an appropriate person (as detailed in this policy statement).
- Be observant at all times of the risk of malevolent action from anti fieldsports lobbyists. If anything unusual is observed, the circumstances should immediately be reported to:-

Health & Safety Chain of Command

.....Has overall responsibility.

However, if they cannot be contacted then you must contact:

.....

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.....

Clubs and Syndicates

HEALTH AND SAFETY CHECKLIST

Does your shoot employ keepers, beaters, pickers up or other helpers?

The answer is probably “yes”, because employees don’t have to work full time or on a regular basis, they don’t even have to be paid. If people act under the supervision and control of somebody else then they are “employees” (as far as HSE is concerned).

If at any time your shoot has people working for it then it has employees and the LAW says that every employer MUST:-

- Display the statutory poster “Health and Safety Law” or issue the approved leaflets to each employee (available from The Stationery Office).
- Prepare a written safety policy statement appropriate to their organisation (not required if you employ fewer than 5 people at any one time).
- Make suitable and sufficient assessments of the risks to the health and safety of employees and others.
- Communicate emergency and evacuation procedures to employees and others.
- Exchange information on hazards and risks with other employers sharing the same premises (land and buildings).
- Consult with employees before making decisions that may affect their health and safety.
- Keep records of injuries which occur on the shoot (in your accident book) and any first aid treatment given.
- Report “over three day accidents”, notifiable accidents, dangerous occurrences and diseases in the workplace (RIDDOR).