

**CONFIDENTIAL**

**THE BRITISH ASSOCIATION FOR SHOOTING AND CONSERVATION  
CONFIRMED MINUTES OF THE COUNCIL MEETING  
HELD VIA TEAMS MEETING ON 26 MARCH 2020 AT 09:00AM**

Attendance	Eoghan Cameron Claire Sadler Ian Coghill Robin Marshall-Ball Professor Ann Mortimer Peter Watson Ian Grindy Oliver McCullough Sally-Anne Bloomfield Paul Shaw Carl Woodall Sarah Turner Alasdair Mitchell Cara Richardson	Chairman Vice Chair
Ex-Officio:	Ian Bell Angela Davies Caroline Bedell Christopher Graffius  Steve Bloomfield Dan Reynolds Dr Colin Shedden Steve Griffiths Tommy Mayne	Chief Executive Executive Director of Business Management Executive Director of Conservation Executive Director of Communications & Public Affairs Executive Director of Shooting & Operations Director England Director Scotland Director Wales Director Northern Ireland
Minute Secretary	Sandra Forkin	
Present	Garry Doolan  Louise Murray Tania Pennill John Thornley	Deputy Director of Communications & Public Affairs PA to CEO and Chairman Director of HR Item 8 only – dialled in

**Chairman's Welcome**

The Chairman welcomed everyone to the meeting and stated that this was the best option under the current situation to hold the Council meeting. The Chairman also advised Council members that John Thornley would be dialling into the Council meeting to present an update on the Employment Tribunal.

**1. To receive apologies for absence and to note absentees**

Apologies had been received from Lord Dear, Martyn Jones.

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**2. To confirm confidential items**

It was noted that items 8, 10, 11, 14, 17, 18, 19, 21, 22, 26 are confidential.

**3. To identify suggested items of any other business**

The following items were requested to be added under any other business.

- Television proposal
- Where people stand on Pest Control
- Legality of Pest Control
- Sustainable ammunition development

**4. Declaration of Interest**

The Executive Director of Business Management confirmed that: -

- Item 8 - Covid-19, if there are any discussions regarding staff then this will include all Ex-Officio and staff present, Sally-Anne Bloomfield and Peter Watson.
- Item 14 – Sandra Forkin, Minute Secretary will be asked to leave the meeting for this item.
- Item 18 - Anyone who is in the Pension Scheme, which will be majority of all staff, Sally-Anne Bloomfield and Peter Watson.

**5. Minutes of previous meetings**

**5.1 Minutes of the 13<sup>th</sup> February 2020 Council meeting**

The Chairman stated that there had been a request for any amendments to the minutes from the previous meeting to be sent to the Executive Director of Business Management. There were a couple of amendments and these will be incorporated into the minutes and recirculated by the Executive Director of Business Management.

The Chairman asked Council if they were happy with what had been written in item 8 within the minutes, it was questioned if these were minuted correctly. The Chairman encouraged all Council members to revisit and send any further comments or amendments to the Executive Director of Business Management and the Minute Secretary.

The Executive Director of Business Management confirmed once comments are received herself and the Minute Secretary would re-listen to the recording for the accurate details.

**5.2 Minutes of Executive and Finance Committee 13<sup>th</sup> February 2020**

The Executive and Finance Committee minutes of the meeting of 13<sup>th</sup> February were approved as a true and accurate record of the meeting.

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**5.3 Minutes of the Pension Committee meeting on 12<sup>th</sup> February 2020 (for information only)**

The Pension Committee minutes of the meeting of 12<sup>th</sup> February were noted.

**6. Matters arising from earlier Council meetings**

None

**MEETING**

**7. Health and Safety report**

- **Monthly Report**
- **Security Report (Oral update)**

The H&S report was taken as read.

**8. Investigation (Oral) \*\*\*CONFIDENTIAL\*\*\* (This item was moved from item 10 to 8)**

**9. Covid-19 Update**

The CEO stated that he will do this in two parts and gave an update on the following :

- How BASC is working and the work we are doing in the background
- The shooting season moving forward

**10. Risk Register**

The Chairman stated that comments and questions were requested to be sent to Sandra Forkin, Minute Secretary.

**11. Governance Review (Oral) \*\*\*CONFIDENTIAL\*\*\***

**12. Sustainable Ammunition update (Oral)**

**13. Wild Justice - JR**

The Executive Director of Business Management advised Council that the paper has been approved by email.

**14. Alignment of Resources \*\*\*CONFIDENTIAL\*\*\***

**15. BASC Direct Limited – AGM including adoption of financial statement for year ending 31 December 2019**

The minutes of the BASC Direct Limited AGM are noted in a separate document.

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**16. BASC Annual Report and financial Statements for year ending 31<sup>st</sup> December 2019**

The Group and Association's financial statements for year ending 31 December 2019, as reviewed and agreed by the Executive and Finance committee were approved by Council to go forward to the AGM for adoption.

**17. Treasury Plan \*\*\*CONFIDENTIAL\*\*\***

**18. Pension Provider Review \*\*\*CONFIDENTIAL\*\*\***

**19. Honours and Awards \*\*\*CONFIDENTIAL\*\*\***

**20. Motions for the AGM**

The Executive Director of Business Management presented the motion circulated before the meeting.

Council unanimously voted to put forward the motion to the AGM on the 11 July 2020 to be voted on in accordance with rule 7 of the constitution and section 16 of the Cooperative and Community Benefit Society Act 2014.

**21. Chairman's Report \*\*\*CONFIDENTIAL\*\*\***

The Chairman's paper presented was taken as read and he asked if there were any questions with regards to the reports that had been presented.

**22. Chief Executive Report \*\*\*CONFIDENTIAL\*\*\***

The CEO's paper presented was taken as read.

**23. Executive Director of Communications and Public Affairs Report**

The Executive Director of Communications and Public Affairs Report was taken as read.

**24. Executive Directors of Shooting and Operations Report**

The Executive Director of Shooting and Operations Report was taken as read.

**25. Executive Director of Conservation Report**

The Executive Director of Conservation's report was taken as read.

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**26. Executive Director of Business Management's Report \*\*\*CONFIDENTIAL\*\*\***

The Executive Director of Business Management's report was taken as read.

**27. AOB**

**TV Proposal**

**Pest Control**

**Sustainable Ammunition**

**28. Date of next meeting**

The next meeting will take place on Thursday 3<sup>rd</sup> June 2020 at 1:00pm (Remotely)

Signed: .....

Date: .....

Chairman