

CONFIDENTIAL

**THE BRITISH ASSOCIATION FOR SHOOTING AND CONSERVATION
CONFIRMED MINUTES OF THE COUNCIL MEETING
HELD AT MARFORD MILL 21 NOVEMBER 2024 AT 9:00am**

Attendance	Eoghan Cameron Claire Sadler Chris Barker Oliver McCullough Robin Marshall-Ball John Furbisher John Harlow Professor Ann Mortimer Dr Al Gabriel Aidan Dryden Gareth Wilson	Chairman Vice-Chair
Ex-Officio:	Ian Bell Caroline Bedell Christopher Graffius Gareth Dockerty Peter Clark Tommy Mayne Steve Griffiths Terry Behan	Chief Executive Executive Director of Conservation (EDC) Executive Director of Communications & Public Affairs (Dial in) Executive Director of Shooting & Operations Director Scotland (Dial in) Director Northern Ireland Director Wales Deputy Director of Shooting & Operations
Minute Secretary	Sandra Forkin	
Present	Garry Doolan Rob Hastie	Deputy Director of Communications & Public Affairs (DDCPA) Deputy Director of Business Management

Chairman's Welcome

The Chairman welcomed everyone to the meeting and congratulated Terry Behan on his new role.

1. To receive apologies for absence and to note absentees

Apologies have been received from Angela Davies.

2. To confirm confidential items

It was confirmed that items 8, 9, 10, 11, 12, 13 & 14 were noted as confidential.

3. To identify suggested items of any other business

None

4. Declaration of Interest

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Item 13 – Budget Approval – All staff

5. Minutes of previous meetings

5.1 Minutes of the 2nd October 2024 Council meeting

The minutes of the meeting of 2nd October 2024 were approved as a true and accurate record of the meeting.

5.2 Minutes of Executive and Finance Committee 1st October 2024

The Executive and Finance Committee minutes of the meeting of 1st October 2024 were noted.

5.3 Minutes of BASC Wildlife Fund Committee 13th November 2024

The BASC Wildlife Fund Committee minutes of the meeting of 13th November 2024 were noted.

6. Matters arising from earlier Council meetings

7. Health and Safety Report

The DDBM report presented was taken as read.

- 7a) H&S Report
- 7b) H&S Risk Plan

STRATEGIC AND OPERATIONAL ISSUES

8. Political Affairs Report *Confidential*****

The EDCPA report presented was taken as read.

The EDCPA gave an overview of the report presented.

9. Chairman's Report *Confidential*****

The Chairman's paper presented was taken as read.

10. Chief Executive's Report *Confidential*****

The CEO's report presented was taken as read.

The CEO referred to the paper presented and highlighted some areas of importance.

- FACE Presidential election

The EDC gave an overview of the paper presented as part of the CEO report and highlighted some areas of importance.

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- BASC Wildlife Charity and Fund. John Furbisher will take up the recently vacated Council role. Colin Shedden has been accepted as a Trustee.

The EDCPA gave an overview of the paper presented as part of the CEO report and highlighted some areas of importance.

- Woodland Management and animation film
- Selling digital advertisement

The EDSO gave an overview of the paper presented as part of the CEO report and highlighted some areas of importance.

- Operations departmental meeting 18/19 November
- Training and Education, game shooters certificate is on track (online learning)
- DSC1 – 2025
- Small game meat hygiene
- Night Shooting
- Commercial opportunities

The DDSO gave an overview of the paper presented as part of the CEO report and highlighted some areas of importance.

- Political Conference
- Conservation
- CPD
- Education and Outreach
- Lead (HSE Project)

The Director Northern Ireland gave an overview of the paper presented as part of the CEO report and highlighted some areas of importance.

- College project, Northern Ireland & Wales

The Director Wales gave an overview of the paper presented as part of the CEO report and highlighted some areas of importance.

- Sustainable Ammunition Day

The Director Scotland gave an overview of the paper presented as part of the CEO report and highlighted some areas of importance.

- School Pupils in Scotland: 300 engagements across Aberdeenshire & Perthshire
- Public Affairs Manager vacancy, Scotland

The Deputy Director of Business Management gave an overview of the paper presented as part of the CEO report and highlighted some areas of importance.

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- Fitness and Propriety
- Declaration of Interest
- Nominations for Council 2025
- Facilities Manager set to leave end January 2025 and recruitment for a new role

11. Strategic Risk Register *Confidential*****

The CEO's paper presented was taken as read.

The CEO said that he had nothing else to add and there have been no queries received.

SUPPORTING ISSUES

12. Management Accounts to end of October 2024

The DDBM paper presented was taken as read.

The CEO gave an update on the management accounts paper presented.

13. Budget Approval

The DDBM paper presented was taken as read.

14. Treasury and Cash Management Plan 2025

The DDBM paper presented was taken as read.

15. Governance Update

The Vice-Chair gave an oral update.

Vice-Chair reminded Council that she is required to conduct an annual governance health-check. A paper will come to Council in February 2025, but she indicated there will be no major changes and she is satisfied with our position regarding good governance practice.

16. Any other business by leave of the Chairman

Date of next meeting

The July Council meeting will take place at Marford Mill on Thursday 6th February 2024 at 9:00am.

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Signed:

Date:

Chairman