

**CONFIDENTIAL**

**THE BRITISH ASSOCIATION FOR SHOOTING AND CONSERVATION  
UNCONFIRMED MINUTES OF THE COUNCIL MEETING  
HELD AT MARFORD MILL 2 OCTOBER 2024 AT 9:00am**

Attendance	Eoghan Cameron Claire Sadler Chris Barker Oliver McCullough Robin Marshall-Ball John Furbisher John Harlow Professor Ann Mortimer Dr Al Gabriel Aidan Dryden	Chairman Vice-Chair
Ex-Officio:	Ian Bell Caroline Bedell Angela Davies  Christopher Graffius  Peter Clark Tommy Mayne Gareth Dockerty	Chief Executive Executive Director of Conservation (EDC) Executive Director of Business Management (EDBM) Executive Director of Communications & Public Affairs (EDCPA) – Dial in Director Scotland Director Northern Ireland Deputy Director of Shooting & Operations
Minute Secretary	Sandra Forkin	
Present	Garry Doolan  Matt Ellis Tania Pennill Rob Hastie Katharine Donnelly	Deputy Director of Communications & Public Affairs (DDCPA) Deputy Director of Conservation (DDC) Director HR Deputy Director of Business Management Director of Marketing and Membership Experience

**Chairman's Welcome**

*The Chairman welcomed everyone to the meeting.*

The Chairman advised Council that he had the honour of collecting on behalf of the BWF the FACE 'Best Fund for Wildlife Conservation Project' award at the FACE General Assembly in Brussels. Council's congratulations went to the Executive Director of Conservation and her team for all their hard work.

The Chairman also stated that FACE had awarded the FACE Diana Award of Merit to the Executive Director of Communications & Public Affairs, this is the highest award conferred by FACE. Council's congratulations went to the Executive Director of Communications & Public Affairs.

The CEO announced that the Executive Director of Shooting & Operations will retire at the end October, however he will be attending the November Council dinner as a farewell. The CEO confirmed that Gareth Dockerty will take up his position as the new Director from 1 November.

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The Chairman welcomed the senior management team to the meeting as observers and thanked everyone for their participation at the strategy session the day before.

**1. To receive apologies for absence and to note absentees**

Apologies have been received from Gareth Wilson, Steve Bloomfield & Steve Griffiths.

**2. To confirm confidential items**

It was confirmed that items 8, 9, 10, 11 & 13 were noted as confidential.

**3. To identify suggested items of any other business**

None

**4. Declaration of Interest**

Item 14 – Council Elections – BASC Chairman & Council member Al Gabriel

**5. Minutes of previous meetings**

**5.1 Minutes of the 11<sup>th</sup> July 2024 Council meeting**

The minutes of the meeting of 11<sup>th</sup> July 2024 were approved as a true and accurate record of the meeting.

**5.3 Minutes of Executive and Finance Committee 10<sup>th</sup> July 2024**

The Executive and Finance Committee minutes of 10<sup>th</sup> July 2024 were noted.

**6. Matters arising from earlier Council meetings**

**7. Health and Safety Report**

The report presented was taken as read and the CEO gave an overview of the report.

- 7a) H&S Report
- 7b) H&S Risk Plan
- 7c) Annual Review

**STRATEGIC AND OPERATIONAL ISSUES**

**8. Political Affairs Report \*\*\*Confidential\*\*\***

The EDCPA gave an overview of the report and highlighted in detail the following subjects of areas of importance.

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**9. Chairman's Report \*\*\*Confidential\*\*\***

The Chairman's report was taken as read.

**10. Chief Executive's Report \*\*\*Confidential\*\*\***

The CEO's report presented was taken as read.

The CEO gave an overview of how the report is structured for the benefit of recently elected Council members.

**11. Strategic Risk Register \*\*\*Confidential\*\*\***

The CEO's paper presented was taken as read. The CEO said that he had nothing else to add and there have been no queries received.

**12. Employee Handbook**

The CEO said this is coming to Council for information and transparency, and the DHR paper presented was taken as read.

The DHR gave an update on the process used to update the handbook and the new employment legislation that is coming into force.

**SUPPORTING ISSUES**

**13. Management Accounts up to end August 2024 \*\*\*Confidential\*\*\***

The EDBM paper presented was taken as read and the EDBM provided an overview.

**14. Council Election 2025**

The EDBM paper presented was taken as read and the EDBM gave a detailed overview.

The Chairman referred to the first item noted within the paper

- Size of Council
- Welsh Seat

Council approved co-option for the Welsh.

**15. Council Timetable 2025**

The EDBM paper presented was taken as read and EDBM gave an overview.

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The CEO gave an overview of the proposal for the AGM on the Thursday evening.

- AGM Thursday evening
- Council meeting post AGM – Friday AM

**16. Annual updates from Committees**

The paper issued to Council by the Head of Policy and Campaigns was taken as read.

The Chairman asked if there was anything specific the Committee chairs wanted to bring to Council's attention.

**WLC Committee**

Committee Chair stated that the committee is working well..

**Deer Committee**

Committee Chair stated that a member has stood down and the Committee are looking for new candidates.

**NI**

Committee Chair said he had nothing to add

**England Committee**

Committee Chair said that the Committee has representation from all regions. The face-to-face meeting at the Game Fair went very well.

**H&A**

Committee Chair advised that Council member John Furbisher has joined H&A. The next H&A meeting will be held October

**Scotland**

Committee Chair said he had nothing to add

**15. Any other business by leave of the Chairman**

**Date of next meeting**

The February Council meeting will take place at Marford Mill on Thursday 6<sup>th</sup> February 2025 at 9:00am.

Signed: .....

Date: .....

Chairman